**Region 5 Administrative Committee Meeting**

**January 22, 2024, 9:05 p.m. – 10:10 p.m.**

**Zoom**

**I. CALL TO ORDER**

The meeting was called to order at 9:05pm by Regional Administrative Committee Chairman, Tami Schaafsma.

**II. ROLL CALL**

*Present:*

Tami Schaafsma, Regional Administrative Committee Chairman (RACC)

Sue Kane, Regional Technical Committee Chairman (RTCC)

Kittia Carpenter, Regional Developmental Program Committee Chairman (RDPCC)

Norbert Bendixen, Illinois Administrative Committee Chairman (SACC: IL)

Patrick Hatmaker, Indiana Administrative Committee Chairman (SACC: IN)

Katie Haagen, Kentucky Administrative Committee Chairman (SACC: KY)

Michelle Kocan, Michigan Administrative Committee Chairman (SACC: MI)

Kristy Fries, Ohio Administrative Committee Chairman (SACC: OH)

Nancy Gibson, Regional Xcel Committee Chairman (RXCC)

Debbie Campbell, Regional Judging Director (RJD)

Augusta Lipsey, Regional Secretary and Hall of Fame Coordinator

*Absent:*

Patrick Jordan, Regional Administrative Committee Vice Chairman (RACVC)

**III. REGIONAL HOSTING**

Discussion concerning the Regional Administrative Committee (RAC) hosting one or more of the Regional Championships was continued from the last meeting held in December. If the RAC does not host a Regional Championship, alternative means of obtaining funds must be considered. Competition head taxes have not been raised in a long time.

**A motion was made to increase the head tax from $1.00 to $2.00 per athlete for all sanctioned DEV and Xcel competitions within Region 5 beginning with the ’24-’25 season. This does not apply to State Meet competitions and above.**

**Motion: Kristy Fries**

**2nd: Norbert Bendixen**

 **Passed: Unanimous**

**IV. ELECTRONIC PAYMENTS**

The Regional Administrative Committee Chair has received concerns from gym owners about sending a signed blank check with an employee to their state meet to pay for their Regional entry fee. If electronic payments are offered there will be an additional convenience fee that would be added back to the gyms. The RAC will communicate with each of the regional hosts and ask if they have the capability or desire to offer an electronic payment option. If they do, the RAC will need to know the process and what the charge will be so that it can be communicated to the teams at their state meets.

**V. EXPENSE SHARING**

The Regional Administrative Committee Chair would like to know if there is interest in sharing expenses on services that the region and the states are using Such as Zoom, Constant Contact, etc. Patrick Hatmaker will research the costs involved.

**VI. MEETING**

The next RAC meeting will be held February 5, 2024 at 9:00PM on Zoom.

**VI. ADJOURNMENT**

The meeting was adjourned at 10:10PM.

*Respectfully Submitted 1/23/24*

*Augusta A. Lipsey*

*Region 5 Administrative Committee Secretary*