



To: USA Gymnastics RACCs, SACCs & RTCCs and NAWGJ National, Regional & State officers

From: Connie Maloney, Women's JO Technical Director

Re: CLARIFICATION ON CPE CLINIC HOURS ELIGIBILITY & CPE CLINIC APPROVAL

Date: August 11, 2014

The W200, W300 & W400 Courses are all live courses and can be used for CPE credit. The U100 & U 200 are online courses and cannot receive CPE credit. A complete course description can be found at [www.usagymnasticsuniversity.org](http://www.usagymnasticsuniversity.org) (scroll down-Course catalogue is on right side)

Attending a "live" Webinar is another way of earning CPE clinic hours (1 credit per webinar). Once the judge registers for the webinar, she/he will receive an e-mail indicating that we received their registration. That e-mail will act as their "receipt". We do have a method for tracking those individuals who actually attend the webinar vs. just registering for it.

Anyone who attended a "live" webinar in the past can use that for CPE credit, but if the judge just listens to an archived (previously recorded) version, it will not count for CPE credit as we have no way of verifying that they actually did it. Plus the live webinars give people a chance to ask questions, etc.

Therefore, if anyone who actually attended the live webinar on **Jan. 8, 2014 -Xcel Construction & Composition** or on **June 4, 2014-Compulsory Re-Cap with Bryon Hough** or on **August 6, 2014 - Xcel Judging** will be able to count it for one (1) CPE Clinic credit.

I will have our Web Master add something to the list of webinars to show which are CPE-approved. In the future, I will send a blast out to NAWGJ President Evelyn Chandler and the Regional Administrative and Technical Chairs to announce any upcoming webinars that would be CPE-eligible.

There may be a limit to the number of CLINIC credits a judge can earn in one accreditation year from ONLINE courses. This will be discussed at the Women's Technical Committee meeting in October and you will be notified by early November.

## CLINICS APPROVED FOR CPE

In order to apply for a clinic sanction, the individual must be either a meet director, be affiliated with a Club, or be an officer. If a NAWGJ officer is not affiliated with a specific gymnastics club, they should use club #536803. State and Regional USA Gymnastics officers have also been notified of number to be used if they are not affiliated with a club.

If the Meet Director (SJD) wishes to have another person running the event/clinic, the person applying for the sanction (who is ultimately responsible for the event) must email: [sanctions@usagym.org](mailto:sanctions@usagym.org) with a request to add additional Meet/Clinic Directors. We understand that the additional person(s) may not be affiliated with a Member Club but will be approved by Connie Maloney to run the clinic/meet.

Additionally, the National USA Gymnastics office does NOT need the Judges/Coaches sign-in sheets for sanctioned CLINICS. The individual judges should have their CPE Clinic forms signed by the clinician(s) and keep that as a receipt of attendance in case they are audited and need to show proof of their participation.

If you have any questions, please contact me at [cmaloney@usagym.org](mailto:cmaloney@usagym.org) or 317-829-5628.